Digital ASAP Form

Simplified and online





SEN Advice and Support Allocation Panel - What are you requesting? - Newcastle City Council (achieveservice.com)





Making a start

Newcastle City Council



SEN Advice and Support Allocation Panel

What are you requesting?

Appendix 1

Allocation of Resources

Contact Details

Section 1



Newcastle Gateshead Clinical Commissioning Group



Request for Involvement/Applications for Individual Pupil Support Funding or Early Years Inclusion Fund

Note: Please read the information provided in the Appendices before completing this form.

What are you requesting?

- Involvement of SEN Specialist Staff for Advice and Support only (complete Section 1 of Form)
- O Individual Pupil Support Funding schools (complete Sections 1 and 2)
- \bigcirc Early Years Inclusion Funding (complete Sections 1 and 3)

× Cancel

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What are you requesting?

Appendix 1

Appendix 3

Allocation of Resources

Contact Details

Section 1

Section 3





Request for Involvement/Applications for Individual Pupil Support Funding or Early Years Inclusion Fund

Note: Please read the information provided in the Appendices before completing this form.

What are you requesting?

- Involvement of SEN Specialist Staff for Advice and Support only (complete Section 1 of Form)
- O Individual Pupil Support Funding schools (complete Sections 1 and 2)
- Early Years Inclusion Funding (complete Sections 1 and 3)

× Cancel

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What are you requesting?

Appendix 1 Allocation of Resources Contact Details

Section 1

Guidance for Making a Request for Involvement

The Newcastle Graduated Response to meeting special educational needs includes the SEN Advice and Support Allocation Panel (ASAP). The intention of services available through SEN ASAP is to provide free specialist advice and guidance to support mainstream inclusion.

Schools will need to provide details about how the Newcastle SEND Mainstream Guidance has been followed, but impact on individual progress / outcomes has been limited. There should be evidence of Assess, Plan, Do and Review as outlined in the SEND Code of Practice. From September 2021, schools will be expected to provide an SEN Support Plan. Support will usually be for children or young people who are at SEN Support level of need.

Early Years settings will need to provide details about how the Newcastle Universally Available Guidance has been followed and are expected to provide an Early Years SEN Support Plan.

If individual children or young people have an EHCP issued within the last year, it is anticipated that, in most instances, a school/setting will refer to the appropriate and relevant advice outlined as part of the Plan rather than making a Request for Involvement from the SEN ASAP.

If the child or young person currently has involvement from a Local Authority SEN service (eg EPS, SEND Outreach Service), the school/setting should seek the professional's views before making a Request for Involvement from the SEN ASAP.

Staff allocated through the ASAP are listed below:

- · For Early Years: SEND Outreach specialist teachers for all four areas of need SEND Outreach Service Nursery Nurses for SEMH needs,
- . For Children and young people aged 5 -18 years:
 - . SEND Outreach Service specialist teachers for Communication and Interaction and Cognition and Learning needs,
 - Specialist staff from Hadrian School and Sir Charles Parsons Special School for Cognition and Learning needs,
 - · Specialist staff from Trinity for children of primary age with SEMH needs,
 - o Time from the EPS service for children and young people with SEMH needs.

SEN ASAP support may involve some or, occasionally, all of the following:

- solution focused consultation
- · facilitation with key staff
- . guidance and specialist advice to key staff and senior leaders in school
- observation
- 1:1 assessment
- modelling
- monitoring outcomes

All of the above will involve members of the SEN ASAP team supporting and working alongside staff to promote the inclusion of children and young people with SEN within a mainstream setting. The type and level of involvement will be decided on a case by case basis through the SEN ASAP.

I have read and understood the information provided in Appendix 1.

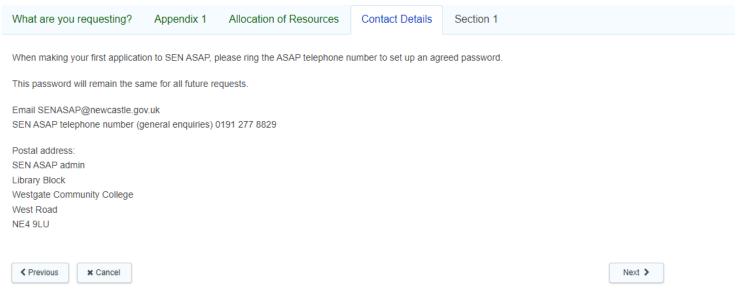
✓ Previous

★ Cancel

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What are you requesting? Appendix 1 Allocation of Resources Contact Details Section 1 1

All Requests for Involvement, IPS Funding and EY Inclusion Fund Applications

Name of pupil/student	
Test pupil	✓
Date of Birth	
Date of Difti	
01 01 2006	✓
Year Group	
11	→ ✓
Address	
Does this need to be broken down to address elements	
Test Address	✓
Newcastle	
Postcode	
NE2 8BB	✓
Parent/carer Contact details	
Should this be broken down into name, number, email	
Mrs Test	✓
07777 777 777 mm tost@tost tos	
mrs.test@test.tes	
School / Setting	
Test school	





Name and designation of person making request	
Does this need to be broken down	
Test SENCO, SENCO	✓
Date of request	
16/05/2022	✓
Contact number/email	
s this email address to be used in correspondence, eg an email sent from this form on completion	
senco@testschool.org.uk	✓
Area of CoP considered to be primary area of need: (tick below)	
Communication and Interaction (0 -18y)	✓
Cognition and Learning (0 – 18y)	
SEMH (0 – 18y)	
Physical/Sensory (0 – 4y)	
f there is a secondary area of need, please specify	
Secondary area of need	✓
s this request for a Looked After Child?	
Yes No	✓
Please specify which LA if not Newcastle	
f there is an Early Help Plan, please provide name of Lead Professional	
No	✓
Ooes the pupil have English as an Additional Language?	
Yes No	✓
Does the pupil receive Pupil Premium?	
Yes No	✓





Current attendance (this academic year)	
75% to date] 🗸
Attendance for previous academic year	
95% at same point] 🗸
Brief description of concerns and needs of child/young person	
Test concerns and needs	√
Other involvement from Education/ Health/Social Care (e.g. EPS, SEND Outreach Service, HI, VI, NHS Speech Therapy, NHS OT, CYPS).	
Please provide date of involvement ,brief summary of outcomes and attach any relevant report)	
NHS Speech Therapy, NHS OT	✓
Summary of Progress and Attainment	J
	٦.,
Test progress and KS test attainment	'





Details of Interventions/support

Click on the Add Details of Interventions / Support button below to add multiple entries for intervention and support details.

Add Details of Interventions / Support

•	Details of intervention	Support provided by school/setting Include frequency, length of time	Staffing Requirement	Outcomes Achieved
x 🕜	Test	Test every morning for 30mins	1	Test

Please specify what you are hoping to achieve through the SEN ASAP process.

Test

Any other information (relevant documents such as SEN support plans individualised target setting should also be attached).

Test

Relevant Documents

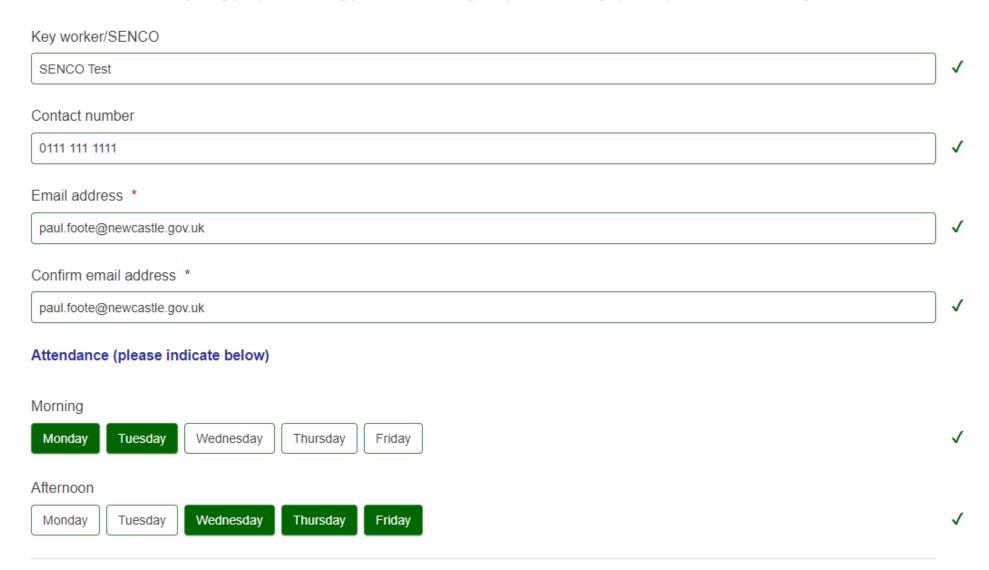
Maximum of 3 files can be uploaded (please make sure each file does not exceed 2mb in size)

Drop files here to upload - 🕹 upload

√

Uploaded: 1 of 3

For children and young people attending pre-school settings or post 16 settings please provide the following information:



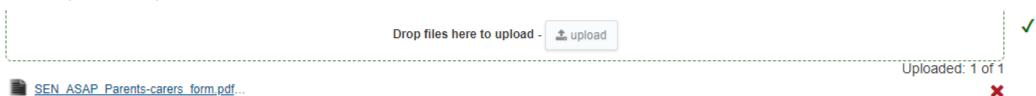




Parent's/Carer's Views

Please download and share this fillable form with the Parent's/ Carer's (SEN ASAP Parents Carers Form),

Please upload a completed SEN ASAP Parents Carers form with the Parent's/ Carer's views

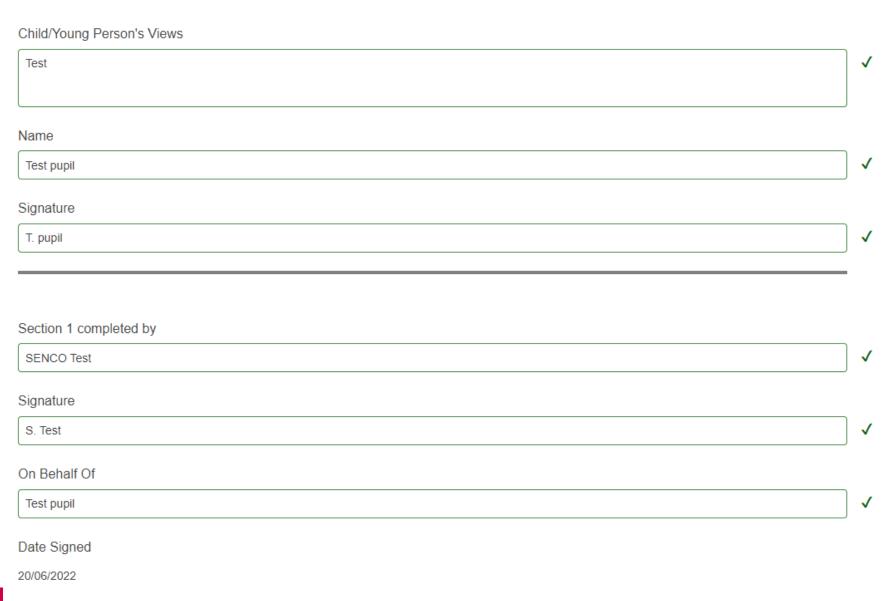


For information on how to find out about the data we hold and other rights you have under General Data Protection Regulation, visit our website: Newcastle City Council - https://www.newcastle.gov.uk/local-government/access-information-and-data/open-data/privacy-notice





Child/Young Person's Views







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What SEN ASAP and the SENCO receive

