

Anne Telfer (West Denton) – Fees Policy

My opening times are Monday to Friday 7.15am – 5.30pm

My hourly rate is £5.00 per hour

If your child comes in late, this does not extend their session finish time

All payments for childcare are paid 4 weeks in advance on the last Friday of the month.

Any late payments will be charged at £5.00 per day

If I do not receive payment – I cannot continue to care for your child

Payment can be done via bank transfer or your tax free childcare account

I have 5 weeks holiday per year and take off all bank holidays, which I do not charge for as I am not available to care for your child

If I am off due to sickness – no fees are owed

My hourly rate includes:

- Snacks – rate is still the same even if you want to provide your own snacks
- Resources
- Any toddler groups or outings

Notice period for ending your contract with me is 4 weeks

I will review my fees once per year around April time

Parents/guardians must provide:

- Baby formula
- Nappes, wipes & cream
- Packed lunch & tea for your child if they are attending over mealtimes
- Spare clothes suitable for the time of year & wellies if needed

If your child does not attend due to holidays or sickness – full fees are payable

I accept government funding for children 9months - 4 years. This includes:

- Working parent funding (up to 30 hours) – parents must apply at <https://www.beststartinlife.gov.uk/eligibility-checker> and give me their valid code before the start of the term they are eligible. You must keep your code valid every 3 months by reconfirming in your gateway account
- Universal 15 hours for 3 to 4 year olds – eligibility confirmed by me
- 2 Year funding 15 hours for families in receipt of additional support – eligibility confirmed by me.

Anne Telfer – December 2025