

Annie Bell – Childminder - Fee policy

My opening hours are 7.30-6.30 Monday – Thursday. Approximately 48 weeks of the year (closed for family holidays and bank holidays) My holidays are sent out to parents in January with all holiday dates for the coming year. I usually take approximately four weeks a year off, but this may vary year to year and may not be full weeks at a time. I would appreciate your holiday dates with as much notice as possible. If less than a month notice is given full payments will be required.

I offer funded childcare and private paid hours too. From September 2025, working families can claim up to 30 funded hours of childcare per week for 38 weeks of the year. The free childcare refers to the 15 or 30 hours per week that families may be eligible for. This can be from as young as 9 months until they are 5 years old. There are different eligibilities for families. Two year olds – for families receiving additional forms of government support, three and four year olds – universal entitlement, 9 months to reception ages – working parents. You can also use tax free childcare in my setting. If you have any questions regarding any of these please just ask.

Please discuss the hours you would require me to claim for you, I am happy to share hours between settings for example your child's nursery. I have separate contracts for claiming funded hours and you are required to renew your eligibility code every three months, this is if you are claiming the working parents entitlement. If you fail to do so you will be required to pay my private hourly fee of £6 per hour.

You can check your eligibility at

<https://www.beststartinlife.gov.uk>

I do not offer stretched hours as I try to take my holidays during the school holidays. So I only offer the government funding term time (38 weeks of the year) meaning I can guarantee childcare throughout term time but holidays will have to be discussed on a yearly basis.

Additional weekly hours or anyone not eligible for the funding will be charged at the private hourly rate of £6 per hour which includes all Meals and snacks. The funded hours cover all of your child's meals and snacks too.

Nappies, wipes, Bottles and Baby Milk must be provided if your child is not yet weaned and/or potty trained.

I do not have any additional charges other than extra hours at £6 per hour. Everything is included in my hourly fees.

Holidays

- If I take holidays then no fees will be charged. January each year I will inform you of any holidays I will be taking throughout the year, I will give you as much notice as possible for anything else that may occur throughout the year.
- I will need at least **a months notice** for any holidays that you are taking, anything less will need to be paid in full. I would really appreciate as much notice as possible though. This also applies to single days off, you **will** be charged if your child is booked into attend.

Sickness

- If I am unwell then you will not be charged.
- If you child is unwell and cannot attend then you **will** still be charged.

Payments/Invoices

- You will be sent an invoice at the end of each month, which will need to be paid within **seven days**. (Preferably bank transfer). I will attempt to make contact and discuss any unpaid invoices, but it may result in loss of space if not resolved.

Contract Termination

- I require a full months' notice of termination of contract for your child's place, even if you don't require anymore childcare a month's invoice will be given for the hours contracted. I will also be required to give a month's notice if I wish to terminate your contract for any reason.