

# Gosforth Childminding Services

## Fees Policy

### Opening Hours

Gosforth Childminding Services is open:

- **Monday to Friday, 8:00am – 6:00pm**
- Closed on **bank holidays**

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## Government Funding

I accept children who are eligible for **government-funded early education**, 15 or 30 hours including:

- Working parent funding (valid code needed)
- Universal funding for all three- and four-year-olds (no code needed)
- Two-year-old funding and additional support funding where applicable (eligibility checked by myself)

Once eligibility has been confirmed and a **valid funding code** has been provided (where applicable), your child's place will be secured and funding will be claimed directly from the local authority.

Parents must **reconfirm funding eligibility every 3 months**, as required by HMRC.

If eligibility is not reconfirmed, lapses, or is withdrawn, parents will be required to pay childcare fees at the **hourly rate equivalent to the government funding rate provided** for any previously funded hours.

Parents are responsible for providing **accurate and up-to-date information** regarding:

- Funding eligibility
- Changes in circumstances
- Their child's needs or requirements

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## Funding Model

Our fees operate on a **blended funding model**:

- Government funding is paid directly to the setting for eligible funded hours
- Any **additional hours or services** not covered by funding are charged to parents

**Hourly rate for additional hours:**

**£7.25 per hour**

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## Registration Fee

- **No registration fee** is charged for children accessing government-funded early education
- For children **not eligible for funding**, a **£50 registration fee** applies
  - This will be deducted from the first invoice if the child leaves **after attending for at least 3 months**

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## Late Pick-Up Charges

The agreed collection time is **6:00pm**.

Late collection fees apply as follows:

- **£5 per 15-minute period**, charged for every **10 minutes (or part thereof)** after 6:00pm
- Charges will be added to the next invoice

Persistent late pick-ups may result in a review of the childcare contract.

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## Termination of Contract

- A **4-week written notice period** is required by both parents and the childminder
- If a child is withdrawn without the required notice, parents will be charged for the notice period unless alternative arrangements are agreed

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## Extras and Additional Charges

Additional charges may apply for:

- **Extra hours** beyond those agreed
- **Food** – charged at **£6 per day**  
Parents are welcome to provide their own food if preferred
- **Non-food consumables**, including (but not limited to):
  - Nappies
  - Wipes
  - Sun cream

Parents may also supply their own consumables.

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## Working Weeks and Holidays

- The setting is open **52 weeks per year**
- **Term-time only and stretched funding** options are available
- I take **4 weeks' holiday per year**
- The setting is **closed on bank holidays**

Holiday dates will be communicated to parents in advance wherever possible.

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## Hourly Rate Review

The hourly rate of **£7.25 per hour** is:

- Reviewed annually
- Subject to change

Parents will be notified **at least one month in advance** of any changes.

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## Policy Review

This Fees Policy will be reviewed **annually**, or sooner if required due to changes in legislation or funding arrangements. Any updates will be communicated to parents verbally and/or in writing.