

Fee policy

Childminder: Jean Rozanski

Ofsted number: EY331492

Effective 1st sept 2025

Payment is charged at £6.00per hour per child

This fee policy should be ready alongside /forms part of the initial contact with parents and carers. Fees will be discussed with parents during initial contractual discussions and being set in the contract between the parents and Jean Rozanski

Invoice

Payments are due 1st of every month-1month in advance

Late collection

A late fee of £1.75 will be charged for every 15min late

Late payment fee

A fee of £15.00 will be charged if the invoice is not settled by the end of the month it's due. The late payment will continue to incur £15 a month late payment until the invoice is settled.

Unpaid fees

A letter requesting payment of outstanding fees will be written and sent to parents should fees remain unpaid . A 2nd letter will be sent after a further 7 days. The contract will clearly state non payment for 60 days or for reoccurring late payment of fees contract will be terminated

Closure and sickness

No payment will be charged if Jean Rozanski is closed or unavailable due to sickness

Full contracted child-minding fees of £6.00 are payable for all non attendance including holidays illness and parents and carers being ill and not bringing children to attend

Government funding

Due to a change in employment Jean Rozanski will now no longer be working from home or accepting new children.

Jean Rozanski will no longer be working from home with early years so will no longer be accepting government funding or child tax.