

Fees policy

At Jo's childcare I aim to provide high quality, flexible childcare services that meet the needs of families in a fair and transparent way. This policy outlines my current fees and payment arrangements.

ALL GVERNMENT FUNDED CHILDCARE for children aged 9 months to 5 years and payments through Tax-free childcare are accepted.

For government funded childcare:

Working parents eligible for 30 hours must apply via <http://www.beststartinlife.gov.uk/eligibility-checker> before the deadline for the term the child reaches the eligible age and must keep their code valid every 3 months.

All 3-4 year olds recieve 15 hours government funded childcare no matter their families circumstances.

Some 2 year olds whose families are in receipt of additional support may also be entitled to 15 hours but would need eligibility confirmed by myself.

Tax-free childcare.

Working parents can apply for tax free childcare through via the following site .

[Http://www.gov.uk/get-tax-free-childcare](http://www.gov.uk/get-tax-free-childcare)

My opening hours.

8am – 5.30pm

Days and hours are offered based one the families needs and dependant on availability.

If all funding is used and additional days are required these will be charged at the non funded rates detailed below.

Fees

Full day: £54

No deposit is required.

All charges are inclusive of meals, snacks, drinks and all planned activities throughout the day including resources used.

Baby formula, if required, must be provided by the parent/guardian.

Nappies, nappy cream and wipes must be provided by the parent/guardian, as too is suncream.

Payment info.

Fees are payable in arrears on the 1st of every month.

When a child starts the total annual fee can be calculated based on attendance if the parent/guardian wishes, so the monthly fee can be spread equally across the twelve months so that the payment amount remains the same each month.

Payments can be made via bank transfer and through your tax-free childcare account.

A receipt will be provided for all payments on request.

Additional charges.

No additional charges will be charged for meals, outings or regular activities whether a child is funded or a fee payer.

Extra days will be charged at the daily rate.

Holidays and absences.

Fees are payable for the child's absence, including sickness and holidays, as the childcare space is kept open for your child.

I will take 4 weeks annual leave a year which will be unpaid. Parents will be given at least 4 weeks notice of planned holidays.

Notice period

A four week notice period is required to end the childcare agreement by either party. Fees are payable during this period, regardless if the child attends.

Review of fees

Fees are reviewed annually and parents will receive at least 4 weeks notice of any changes.