

Laura Bell - Funding, Fees and Attendance Policy

1. Funded Places

I accept funded children from 9 months until school age. Working parent funded places are offered once the funding code is validated. If a parent fails to reconfirm their working parent code or falls out of eligibility, full fees will apply or the contract will be terminated.

Some 2 year olds may be entitled to 15 hours funding if they are in receipt of additional support – eligibility to be confirmed by me.

All 3 & 4 year olds are entitled to 15 hours per week the term after their 3rd birthday.

I accept funded and non-funded children for a minimum of 2 full days per week (8 hours per day) to support consistent settling and routine.

2. Opening Hours and Weeks

I am open 46 weeks of the year. My open weeks will be shared with parents in advance.

3. Fees

My hourly rate is £6 per hour for all ages, in addition to any funded hours used.

The hourly rate and this policy are reviewed annually.

Additional Charges for Consumables & Food

These charges reflect the increasing cost of food as children grow older and the lower funding rates for older age groups:

- 9 months to 2 years:

No additional charge for consumables.

- 2 to 3 years:

£3 per day for food and snacks.

- 3 years until school age:

£6 per day for food and snacks.

If parents choose not to pay the additional fees for food and snacks, they must provide all meals and snacks for their child.

4. Parent Responsibilities

Parents must provide the following items for their child:

- Spare clothes
- Suncream
- Nappies
- Wipes

5. Outings and Activities

All outings and activities are fully covered by me, and there are no additional charges for these.

6. Late Collection Charges

Late pick-ups will be charged at £10 for every 15 minutes.

7. Notice Period

There is a 4-week notice period for termination of contract for both parties.

If the parent or childminder contract is breached, termination will be immediate.

8. Policy Review

This policy will be reviewed every year, along with my hourly rate. Any changes will be communicated to parents in advance.