



Little Rascals Child Care – Charging Policy

Effective Date: 1st September 2025

Reviewed Annually: Every March

1. Opening Times and Annual Closures

Little Rascals Child Care operates Monday to Friday, from 6:00am to 6:00pm.

Funded sessions can be accessed at any time within these operating hours, subject to availability and staffing ratios.

We are open 50 weeks per year and close for:

- Christmas week (dates vary each year)
- The last week of August
- All Bank Holidays

Fees are not charged for the two scheduled closure weeks. Bank Holidays are non-operational days, and no fees are charged for these days.

2. Funding

We accept government early years funding for children aged 9 months to 5 years, including:

- 9-month funding (if eligible)
- 2-year funding (if eligible)
- 3–4-year universal and extended funding

Parents must complete all required funding paperwork. Any hours used outside of funded entitlement are charged at the standard hourly rate.



3. Fees and Charges

3.1 Hourly Rate

- The current fee for non-funded childcare hours is £5.50 per hour.
- This hourly rate is reviewed every March and may change with notice.

3.2 Additional Hours

Any hours attended beyond a child's funded entitlement will be charged at the standard hourly rate.

3.3 Meals

We provide:

- Morning snack
- Breakfast
- Lunch

Children staying after 4:00pm must bring a packed tea from home.

There is currently no additional charge for snacks, breakfast, or lunch unless stated otherwise.

3.4 Other charges

Parents to bring own nappies, wipes, suncream etc. All trips are funded by me.

4. Late Collection Fees

- A late collection charge of £5.00 applies if a child is collected more than 5 minutes later than the agreed time.
- Repeated lateness may lead to a review of contracted hours.

5. Absences and Holidays

5.1 Child Sickness

- All child sickness absences are charged at the full normal fee, as staffing and resources remain allocated regardless of attendance.



5.2 Parent/Carer Occasional Days Off

- If a parent/carer chooses to keep a child off for personal reasons or occasional planned/unplanned days off, the full normal fee still applies.

5.3 Holidays

- Holidays taken by parents/carers require 4 weeks' notice.
- Holidays taken by Little Rascals Child Care (scheduled closure weeks) incur no charge.

6. Contract Termination

Either party (parent/carer or Little Rascals Child Care) may terminate the childcare agreement by giving 4 weeks' written notice.

Fees continue to be charged during the notice period, including for funded children if funding cannot be transferred.

7. Billing and Payment

- Invoices for additional hours or services will be issued weekly or monthly, based on the parent's preferred billing arrangement.
- Payments must be made by the due date shown on the invoice.
- Late payments may result in suspension of childcare until the balance is cleared.

8. Policy Review

This charging policy is reviewed annually each March, or sooner if required due to funding or regulatory changes.

Signed: *Lisa Taylor*

Review Date: March 1st 2026